

CONSTITUTION AND BYLAWS OF THE
KANSAS ASSOCIATION OF BIOLOGY TEACHERS

Adopted 19 September 1981

Revised October 2006

Article I. Name
Section 1. The name of this organization is the “Kansas Association of Biology Teachers,” hereafter referred to as the “KABT”.

Article II. Purpose
Section 1. To encourage education in biology and dissemination of biological information through the facilities of the KABT.
Section 2. To achieve closer cooperation and understanding between biologists and non-biologists, so that they may work together in the common cause of furthering biological education.

Article III. Bylaws
The KABT shall establish bylaws concerning the organization and procedures to be followed.

Article IV. General Prohibitions
Notwithstanding any provision of this Constitution or the Bylaws which might be susceptible to a contrary interpretation:

1. the KABT shall be organized and operated exclusively for scientific and educational purposes;
2. no part of the net earnings of the KABT shall or may under any circumstances inure to the benefit of any private shareholder or individual;
3. no substantial part of the activities of the KABT shall consist of carrying on propaganda, or otherwise attempting to influence legislation;
4. the KABT shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office;
5. the KABT shall not be organized or operated for profit;
6. the KABT shall not:
 - a. lend any part of its income or corpus, without the receipt of adequate security and a reasonable rate of interest;
 - b. pay any compensation, in excess of a reasonable allowance for salaries or other compensation for personal services actually rendered;
 - c. make any part of its services available on a preferential basis;
 - d. make any purchase of securities or any other property for more than adequate consideration in money or money’s worth from;
 - e. sell any securities or other property for less than adequate consideration in money or money’s worth from;
 - f. engage in any other transaction which results in a substantial diversion of its income or corpus to; any officer, member, or substantial contributor to the organization.

The prohibitions contained in this subsection 6, do not mean to imply that the organization may make such loans, payments or sales to or purchases from anyone else, unless such authority be given or implied by other provisions of this Constitution or Bylaws.

Article V. Distribution on Dissolution
Upon dissolution of the KABT, the Executive Council shall distribute the assets and accrued income to one or more organizations as determined by the Council, which organization or organizations shall meet the limitations prescribed in subsections 1 to 6 inclusive, of Article IV immediately preceding.

Article VI.

The constitution may be amended by two-thirds of the membership by mail vote.

BYLAWS

Article I.

Members

- Section 1. Membership in the KABT shall be open to all persons who shall make formal application and pay the prescribed dues.
- Section 2. The Executive Council shall have the right to refuse any new member or to terminate the membership of an existing member for cause and without prior notice. However, a terminated person may appeal to the general meeting of the KABT.
- Section 3. **LIFE MEMBERSHIP.** A person may become a life member of KABT by making a one-time dues payment equal to twenty (20) times the current yearly dues. (Annual dues for the KABT are presently \$10.00, so a lifetime membership now would cost \$200.00.)

Article II.

The Officers

- Section 1. The officers of the KABT shall be of two kinds, elective and appointive.
 - a. The elected officers shall be President, President-elect, Vice-President, Secretary, Treasurer, six Regional Representatives, and two at-large Representatives.
 - b. The appointed officers shall include the Editor of the KABT Newsletter and the Historian.
- Section 2. No one individual may hold two or more elective offices concurrently.
- Section 3. The terms of office for the President, President-elect, Vice-President, Secretary, Treasurer, six Regional Representatives, and two at-large Representatives shall be for two years.
- Section 4. The duties of the elective officers shall be as follows:
 - a. The President shall preside at meetings of the KABT and its Executive council; shall be the nominal head of the KABT; shall rule on questions of procedures that may arise; and shall appoint standing and ad hoc committees as needed; and shall be the liaison with the coordinator of the annual meeting.
 - b. The President-elect shall fulfill the duties of the President when the latter is absent; shall succeed the President at the termination of the latter's term; and shall assume Presidency should that office become vacant during a term.
 - c. The Secretary shall maintain the records of the KABT and its Executive council; shall notify the membership of the KABT of pertinent business; shall be responsible for all general correspondence of the KABT;
 - d. The Treasurer shall keep financial records and accounts of the KABT including all monies received and disbursed; shall receive the annual dues; and shall be responsible for all financial reports required by the business of the KABT. The Treasurer shall be responsible for an annual audit of KABT monies.
 - e. The Regional Representatives shall serve as members of the Executive Council.
 - f. The Vice-President shall serve as a member of the Executive Council.
- Section 5. All records and implements of office shall be turned over by an officer to his successor immediately subsequent to the latter's assumption of the office.
- Section 6. The duties of the appointive officers shall be as follows:
 - a. The Editor of the KABT Newsletter shall be responsible for all phases of publication and may appoint staff members to assist. In general, the Editor shall be obligated to implement the stated objectives of the KABT. The Editor is

responsible for reporting annually to the Executive Council. Inasmuch as the Newsletter is the principal mechanism for written communication to the membership, the Editor is obligated to publish all communications of the KABT and its Executive Council on first priority and to include, as space permits, other items consonant with the stated objective of the KABT.

b. The Historian shall serve as a consultant, archivist, historian, and shall assist the Executive Council as necessary.

Section 7. **PAST PRESIDENT.** The outgoing president shall assume the office of Past President. The Past President shall serve on the executive council as a voting member for one election term or until succeeded by the next outgoing president.

Article III. Executive Council

Section 1. The Executive council shall consist of the President, Past President, President-elect, Vice-President, Secretary, Treasurer, six Regional Representatives, and two at-large Representatives.

Section 2. The Executive Council shall be empowered to manage the affairs of the KABT and to designate all appointive officers for terms of one year.

Section 3. The Executive Council shall fill any vacancy occurring among the officers, except that of President, by an appointment for the unexpired term.

Article IV. Elections of Officers

Section 1. The President shall appoint three members of the KABT to serve as a nominating committee, except that not more than one member of the Executive council may be appointed to the committee in any one year.

Section 2. The Nominating committee shall present a slate of two candidates for each office to be filled when possible. The slate must be presented at the annual meeting, at which time nomination may be made by the membership.

Section 3. The Nominating Committee, or a member of the KABT proposing a nominee, shall obtain the consent of the candidate to serve if elected.

Section 4. The President shall appoint an Elector from among the membership who will count the vote.

Section 5. Officers shall be elected by a majority vote of the membership at the annual meeting.

Section 6. Newly elected persons will take office on the first of January of the year following the election.

Article V. Meetings

Section 1. The KABT shall hold an annual meeting and an annual field trip at a time and place set by the Executive Council, except when this is contrary to the national interest. Not more than 18 months shall elapse between meetings.

Section 2. The membership shall be informed of the time and place of the meeting not later than one month prior to the meeting.

Section 3. One-tenth of the membership shall constitute a quorum of the KABT at any meeting.

Section 4. Special meetings may be called by vote of a majority of the Executive Council, or on petition of a quorum of the membership. The time and place of such special meetings must be announced to the membership prior to the meeting.

Section 5. All meeting shall be conducted under Robert's Rules of Order (Revised).

Article VI. Meetings of the Executive Council.

- Section 1. The Executive Council shall meet at least once a year on the occasion of the annual meeting of the KABT.
- Section 2. Any meeting of the Executive council shall be open to attendance by interested members of the KABT unless the Executive council moves for Executive Session.
- Section 3. A simple majority of the Executive Council shall constitute a quorum.
- Section 4. A majority of those present and voting shall be necessary to pass any motion.
- Section 5. The meeting shall be conducted according to Robert's Rules of Order (Revised).
- Section 6. Special meetings of the Executive Council may be called by the President or by a majority of the Council.

Article VII. Dues

- Section 1. The Executive council shall be authorized to establish such dues as are compatible with the financial status of the KABT.
- Section 2. A member in arrears for payment of dues for a period of six months shall be dropped from the membership roll.

Article VIII. Fiscal Year

- Section 1. The fiscal year of the KABT shall embrace the period from 1 January of any year through 31 December of the same year.

Article IX. Amendment of Bylaws

- Section 1. Amendments may be proposed by the Executive Council or by petition to the Secretary by ten or more members of the KABT.
- Section 2. Proposed amendments must be in writing to the Secretary one month before the meeting at which they are to be discussed.
- Section 3. Such amendments shall be submitted in writing by the Secretary to the general membership at least two weeks prior to the meeting at which they are to be discussed.
- Section 4. To be approved, an amendment must receive a positive vote by two-thirds of those voting at the meeting.
- Section 5. Any adopted amendment shall become an integral part of the Bylaws and the Secretary shall be instructed to add them to copies of the Bylaws and to distribute the amended Bylaws to the members of the Executive Council and to other interested members of the KABT.

Prepared by Joseph T. Collins - January 1981

Modified 6/5/92 (Life Membership and Past-President)

Modified 9/21/96 (Article II, Section 1, a, b,; Section 3; Section 6, b; Article III Executive Council, Section 1)

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